

Red River Valley & Western Railroad
POSITION DESCRIPTION

Title: General Laborer Car Shop – Full Time Permanent Position **Department:** Car Shop
Reports To: Shop Foreman **Date Revised:** 11/29/2016
Positions Supervised: none **Wage:** \$15.78 per hour depending on
experience and qualifications.

Hours of work: Four ten hour days, Monday – Thursday. Evening shift noon – 10:00 pm (work schedule subject to change)

Position Purpose:

Perform daily duties for car shop facility or other duties as specified by Manager of Car Shop.

Principal Accountabilities:

Practice safe work habits. Understand and follow company and industry safety rules, practices and procedures, wear prescribed safety apparel, take appropriate action when conditions threaten safety of self or co-workers, ensure equipment and work area are in safe operating conditions before starting work. Must be constantly alert to changing conditions and events and take safe and responsible action as required. Participate in job briefings.

Wash freight cars.

Perform janitorial services for Car Shop as assigned. Maintain a clean and safe shop and yard environment.

Perform general labor duties on freight cars as requested by Supervisor.

Work with shop equipment and tools. Safely and effectively operate the following: non-power tools (pliers, wrenches, hammers, etc.), power tools (drills, power saws, grinders, etc.), forklifts, etc.

Maintain car shop service truck as directed.

Other duties as assigned by supervisor.

Basic Qualifications:

Must be 18 years of age or older.

Proof of High School Graduation of a General Equivalency Diploma.

Must have previous safe work record.

Must possess a valid driver's license and must be insurable to drive company vehicles.

Must be able to pass required examinations, read and understand safety instructions.

Experience and/or training in the use of heavy power tools and equipment.

Welding experience preferred but not required.

Previous railroad experience preferred.

Knowledge or AAR and FRA rules and regulations in connection with inspections, testing and safety rules is preferred.

Must be able to work with minimal supervision.

Must be able to work weekends and shift work.

Must be able to pass pre-employment drug screen and physical exam.

Physical Requirements:

Work is of a heavy physical nature and involves kneeling, repetitious bending, stooping, twisting, lifting, climbing, pulling, considerable amount of walking (often on uneven terrain), and ability to make visual/manual inspections.

Must be able to work outside and be exposed to all types of weather conditions and walking distances on uneven railroad beds, performing air brake tests, coupling air hoses, replacing broken air hoses and gaskets, replacing missing or broken knuckles, climbing on ladders on sides of freight cars and other duties as assigned.

Must be able to effectively read, write and communicate in English.

*Position subject to 180 days probationary period.

The skills listed below are general guidelines to be used when considering job applications and/or employees.

OVERALL STRENGTH - Must be able to lift/carry heavy objects with frequent lifting (ex: knuckles) and/or carrying objects weighing up to 50 lbs (ex. end of train device).

COORDINATION, BALANCE, AGILITY - Necessary when climbing on and off equipment to perform various duties on the engine, maintain balance while traversing locomotive walkway. Stoops to check and cut air brake hoses. Perform work activities that require making quick or repeated flexing movements (ex. bending, stretching, twisting, reaching) with arms, legs or body. Climb stairs, ladders, scaffolding, or other large structures. Perform work activities that require bending, stooping or crawling. Maintain balance while working on or around moving equipment, on uneven terrain, or on track ballast. Must be able to sit or stand for extended periods of time.

RANGE OF MOTION – Must be able to reach to operate a wide variety of switches and controls. Uses hands for controls, relay switches, circuit breakers. Uses fingers for control of buttons and switches. Must be able to line switches.

COMMUNICATION – Able to transmit information and/or instructions. Able to hear verbal communication, distinguish between automatic auditory warning device signals, whistles, etc.

EYE TO HAND COORDINATION – Able to watch one are and respond to engine controls.

MECHANICAL APTITUDE – Understanding of mechanical and air brake systems of locomotives and freight cars.

PHYSICS COMPREHENSION – Be able to comprehend weight/speed ratios in relation to moving and control of moving equipment.

ACKNOWLEDGEMENT

I have read and understand the duties required of the Car Shop position as listed and am qualified to perform these duties. I am able to perform the essential functions of this job with or without a reasonable accommodation. Please answer by circling **Yes** or **No** and provide no further information.

(signature)

(date)